

**St Anthony's Catholic School**  
**Minutes for P&F General Meeting, Thursday June 29th 2017**

**Welcome Prayer**

**Present**

Steph van Rooyen (SVR), Claudia Vinson (CV), Ros Kingston (RK), Anita Cunningham (AC), Bob McLoughlin (BM), Anna McGovern (AM), Sarah White (SW), Jen Box (JB)

**Apologies**

Rhiannon Casey Emma Evans

**Acceptance of Minutes of Previous Meeting – Moved CV, Seconded RK**

**Business Arising from those Minutes**

- Requested itemised list detailing items that the school requires P&F to raise money for.
  - STEM Room resources and decorations being discussed amongst staff.
  - Andrew McCausland to advise.
- School labels delivery actioned by Steph van Rooyen. **Forms gone home.**
  - **Steph to get order forms for families sent out with end of year reports**
- Registration for School Book Covers – Ros Kingston. **We are registered, sample in mail.**
- Sunrise Bakery Fundraiser delivery and volunteers– Kinder Parents. **Orders totalled \$3917, Invoice \$2095.15, delivered 30<sup>th</sup>, volunteers sorted and orders can be picked up from multipurpose room. Reminder to be sent via school stream. We have earned the prep/Grade 1 pack and 2 netball kits.**
- School Magazine Promotion – Nikki Quill Organising. **Forms sent home, good feedback.**
- Nicole Cullen and Steph to contact Mary Preston regarding constitution. **ACTIONED SVR, CV and AC had video-conference and were given guidance on how to run meetings and the governance of. Parent council meeting in next weeks newsletter.**
- August date for Fair meeting. **ACTION August 11<sup>th</sup> 2pm Moved BM , Seconded CV**
- Wine Tasting Night – Claudia Vinson. **ACTION CV to check dates for staff event with Nicole Cullen and choose date for parents, November. Ticketed event around \$15pp.**
- Grandparents Day – Volunteers Catering, Fundraiser. **Raffle books within the week. Donations closed, great response. Multipurpose room open early, tea and coffee, volunteers still needed to monitor urn constantly. Call out going out for baked goods. ACTION AC putting call out via school stream, facebook and newsletter.**
- Canteen Discussion Date – Steph & Claudia. **Next Agenda**
- Fireworks Night
  - Sausages – Claudia
  - Volunteer Call out – Bob. **More needed, Food Handling online course recommended.**
  - Glo Sticks – Steph
    - **Menu is now sausages, pancakes, lollies, chocolates, soft drinks. Prices confirmed. Pricelist to go out in Newsletter beforehand.**
    - **Sam Dale Electrical, Sarah & Zahn Landscaping, KLV Business solutions and 2 more potentials have come on board as sponsors. ACTION advertising to be printed and displayed for sponsors.**

- Guess the weight of the pumpkin added as a fundraiser for the night.

### **Correspondence In**

Sunrise Bakery invoice.  
Sponsorship letters.

### **Correspondence out**

Woolworths Application for donation.

### **Reports**

1. Principal – Presented by AC. Available on request.
2. Treasurer - Presented by RK. Available on request
3. Clothing Pool – Nothing to report

### **General Business**

- Fundraising ideas
- School Fair
- Subway Day – Rhiannon Casey **ACTION** Rhiannon and Anna to organise for the second week of August. Check days for kinder. Email information to Anna.
- Community events – ideas
  - Parents Trivia Night – BYO nibbles and drinks
- Wine and cheese for August 10th 2017 meeting
- Next meeting – Thurs August 10th, 2017

### **Prayer and Closure**